



**Request For
Michigan National Guard
Records**

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Archive Records
MICHIGAN NATIONAL GUARD JOINT
FORCE HEADQUARTERS
3411 N. MARTIN LUTHER KING BLVD
LANSING, MI 48906-2934

Phone: (517) 481-8331 Fax: (517) 481-7361

RESTRICTIONS ON RELEASE OF INFORMATION: Information from records of retired/discharged military personnel are released subject to restrictions imposed by military departments consistent with provisions in the Freedom of Information Act of 1967 (Revised 1974) and the Privacy Act of 1974.

PLEASE PROVIDE ALL INFORMATION. INCOMPLETE FORMS WILL BE RETURNED.

SECTION 1 – SOLDIER INFORMATION (Required to Locate Records)

PLEASE PRINT:

NAME (Last, First, MI):

SSN/SERVICE NUMBER(S): **DATE OF BIRTH:**

MICHIGAN NATIONAL GUARD MEMBERSHIP: ARMY AIR OFFICER ENLISTED

APPROXIMATE DATES OF SERVICE FROM: **TO:**

IS THE INDIVIDUAL DECEASED: YES NO **IS THE INDIVIDUAL RETIRED:** YES NO

SECTION II – REQUESTED INFORMATION

NGB 22 and/or DD 214, also includes all pertinent service records including NGB 23B discharge orders and any other required forms for proof of service.

Other (Please specify what documents):
Entire military file

Purpose (Why do you need these documents?):
Legal discovery

SECTION III – REQUESTOR INFORMATION

Individual Family Member Official Business Recruiter

Phone Number:

Name:

FAX:

Street Address

E-Mail:

City, State, Zip

I understand by checking this box and typing my initials here that my digital signature in the signature field below is legally binding and certifies that I am indeed the person requesting the records or an authorized representative thereof and I declare under penalty of perjury that the foregoing is true and correct.

Signature

Date

Note: Family members do not have access to spouse, sibling, or parental records without permission from said family member and subsequent filling out of the above form and proof of identity. Additionally in the case of a death of a service member or incapacitation proof of death or power of attorney will be required to obtain the records of said individual. **RECORDS ARE PROTECTED UNDER THE FEDERAL PRIVACY ACT. JULY 2020**